



## Ministry General Information

Ministry Name Charleston-Atlantic Presbytery	Presbytery	Synod
Email mjones@capresbytery.org	Preferred Phone 843-766-4219	Website Address
Mailing Address 4701 Park Place W, North Charleston, SC 29405	Alternate Phone/Email	Community Type
Congregation or Organization Size	Curriculum	Average Worship Attendance
Church School Attendance		
Intercultural Composition		

## Information about the Position

<b>Position Requirements</b>	
<b>Position Type(s)</b>	<b>Other Training</b>
General Presbyter/Executive Presbyter/Presbytery Leader	Presbytery & General Presbyter Programs of Training

## Experience Required

2 to 5 Years

## Language Requirements

English

## Specify Title / PT Work Hours (if applicable)

General Presbyter

## Statement of Faith required?

Yes

## Employment Status

Part-time

## Are you open to a clergy couple?

No

## MDP Application Deadline (if applicable)

2023-12-31

## Ministry Requirements

---

### Church Mission/Vision Statement

Please See #1 under narrative questions.

### Tasks, expectations, duties, supervision, assignments, and responsibilities for the position

Serving as head of staff. In this capacity he/she shall be responsible for recommending program staff for employment, for the supervision & evaluation of staff in cooperation with the Shepherding Team of presbytery.

- Serving a pastor-to-pastors for teaching elders, educators, & commissioned ruling elders of presbytery.
- Participating with the Shepherding Team in planning & decision making as it seeks to implement the mission of the Charleston Atlantic Presbytery (CAP).
- Interpreting the policies, program, and decisions of the General Assembly & synod to the presbytery.
- Interpreting the policies, programs, & decisions of the presbytery to the sessions & congregations of the presbytery when requested.
- Participating in the life & ministry of the synod & the denomination.

- Coresponding & connecting with other presbyteries in South Carolina, as well as other mid-council leaders in the denomination.
- Serving as a voting member of the Shepherding Team.
- Serving as an advisory member of the Commission on Ministry and Committee on Representation.
- Advising the Committee on Representation and other structure of presbytery, as they seek broad participation by people representative of the presbytery's diversity and in offering equal employment opportunity as in accordance with the Book of Order.
- Visiting on a systematic basis the churches and pastors of CAP.

## Compensation & Housing

---

Minimum Effective Salary

54000

Housing Type

Housing allowance

## MDP - Narratives

---

How would you describe the congregation's/organization's specific vision for ministry? How will this vision impact the community? Is the congregation part of a ministry vision or program?

The Charleston Atlantic Presbytery (CAP) is a Reformed expression of Christ's Church in which we covenant to worship and glorify God, living together in community. As ambassadors of Christ, we affirm Jesus Christ as Head of the Church and that we are members of the Body of Christ.

Our vision of love, nurture and service is carried out by 45 congregations, two worshipping communities, a capable staff and a collaborative system of Presbytery ministry areas.

How would you describe the congregation's/organization's specific vision for ministry? How will this vision impact the community? Is the congregation part of a ministry vision or program?

We commit ourselves to support and nurture each other, to provoke each other to love and serve our neighbor, and to hold each other accountable in love as ambassadors of Christ.

We welcome, nurture and empower teaching elders in ministry, strengthening the bonds of the connectional church.

We promote flourishing within congregations, transitional ministries, and new church developments, including at-large and retired minister members and with those in validated and campus ministries, lay ministries and in the preparation for ministry process.

We resource churches in transition and conflict, promote healthy boundaries, engage other councils in the PC(USA) and establish commissions as needed.

What is the nature and context of the community in which your congregation lives out its mission/vision? How will you address the emerging needs that are impacting your community?

The emerging needs of CAP mirror those of many communities and institutions at this time. The pandemic accelerated trends that have led to declining church attendance and fewer financial resources. As a presbytery, we are committed to embracing change as an opportunity rather than an obstacle. Our 45 congregations and two worshipping community (47 in total) of 13,700 members span the Lowcountry to the west of the state as far as Williston and Orangeburg. Our diversity is our strength, and relationships between our congregations and minister members are ones of mutual respect and support. In a changing world, we hold fast to Jesus Christ and continue to live out our identity as his Body. We seek a General Presbyter who will help us deepen our connections to God and one another.

We recently moved our Presbytery Offices to a newly renovated church space, opening us to some exciting opportunities for service, mission, education and worship. The one who serves in this position should prayerfully encourage the work of ministries such as Hands of Christ, Charleston Youth Mission (housing work groups), STEPS (yearly

What is the nature and context of the community in which your congregation lives out its mission/vision? How will you address the emerging needs that are impacting your community?

educational event), Presbyterian Women Teams, and 1001 New Worshiping Communities; as well as addressing the challenges of technology usage, racial and social justice issues, as in the Matthew 25 initiative, and care of the environment.

We hope that our next Generalc Presbyter will help us discern God's leading in what is to be our future mission and ministry.

How will this call help complement the responsibilities of other staff/volunteer positions, and the life of the congregation/organization, so that you may accomplish your short and long-term goals for ministry?

The one who serves in this position will be a supervisor to administrative personnel as well a teambuidler, encourager and mentor. He or she will be expected to gain a broad understanding of the responsibilities of each staff member and be able to recommend resources to address issues they are facing. As part of the review and evaluation process, he or she will work with each staff member to set performance plans, including goals and priorities.

CAP has a number of ministry teams, staffed by both teaching and ruling elder volunteers.

Our next Genral Presbyter should inspire, equip and motivate volunteers and team to fulfill faithfully their ministry responsibilities.

Provide a description of the skills, gifts and training the person you hope will become a part of your ministry must have, to lead the congregation towards the vision and mission established.

The one who servces in this postion should have a pastor's heart, and deep faith and practice to nurture their own spiritual health and set an example for others. He or she must be able to relate to all kinds of people. CAP is made up of congregations with anywhere from twenty to 2,000 members; progressive, conservative and everything in between. We seek a General Presbyter who will celebrate the life experiences, viewpoints

Provide a description of the skills, gifts and training the person you hope will become a part of your ministry must have, to lead the congregation towards the vision and mission established.

and ideas of our members as an expression of the diversity of the Kingdom of God. Her or she must be adaptable, a good manager of time, and serve as a catalyst for the development of strategy and vision that will help us indentify and fullfill the goals of the presbytery.

Our next General Presbytery should be fairly skilled in the use of computers including MS Word and Excel. Knowledge of Power Point would be useful. The person should have good communications skills, both in writing of reports and speaking to small and large groups.

What areas of ministry do you expect the person called to be responsible for? Share specific tasks, assignments, and programs.

The one who serves in this positon will be the supervisor for the following administrative staff personnel:

Office Adminstrator

Associate for Congregational Nurture & Service and Resource Center

Director of Communications (P/T)

Director of Finance (P/T)

Director of Youth Ministry (P/T)

He or she will be a pastor-to-pastors, demonstrating sensitivity, confidentiality and the ability to care for, pray with, nurture and be warm and caring presence to our minister-members while representing CAP in the wider community.

He or she will work closely with the Stated Clerk (P/T), be a voting member of the presbytery Shepherding Team (aka Coordinaing Committee), and an advisory member of the Commission on Ministry and Committee on Representation. See list of tasks and responsiblities above for specific responsibilities.

The postion is accountable to the Shepherding Team, who may assign other necessary duties.

What areas of ministry do you expect the person called to be responsible for? Share specific tasks, assignments, and programs.

## Optional Links

Charleston Atlantic  
Presbytery

Website - Presbytery

Overview - [www.capresbytery.com](http://www.capresbytery.com)

The Chatline link - Weekly

newsletter - <https://mailchi.mp/capresbvtery/the->

## References

### Reference #1

Elder Alan Rousseau  
Moderator of  
Presbytery  
901.508.6276  
alan@randpservices.com

### Reference #2

Rev. Dr. Daniel  
Smoak  
Co-Chair, Search  
Committee  
843.872.1001  
dsmoak@wpccharleston.org

### Reference #3

Elder Mark H.  
McCain  
Co-Chair, Search  
Committee  
843.812.4044  
mmccain2016@gmail.com

## Self-Referral Contact Information

PNC

Mark H. McCain

Preferred Phone

Address

330 Westbrook Road St Helena  
Island SC 29920

Email Address

[Privacy Policy](#) | [Terms of Use](#) | [CLC Manual and Forms](#)

Copyright © 2023 Presbyterian Church (USA)