



### Ministry General Information

Ministry Name	Presbytery	Synod
First-Scots Presbyterian Church	Charleston-Atlantic	South Atlantic
Email	Preferred Phone	Website Address
info@first-scots.org	843-722-8882	www.first-scots.org
Mailing Address	Alternate Phone/Email	Community Type
53 Meeting St, Charleston, SC 29401-2536		Small City
Congregation or Organization Size	Curriculum	Average Worship
1001-1500 members	Sunday School Curricula: For the preschool (3-4 year olds) we are using Dwell, God's Big Story curriculum. <a href="https://dwell.faithaliveresources.org/play.html">https://dwell.faithaliveresources.org/play.html</a> For the K-5th children, we are using the Deep Blue Rotation Station curriculum. <a href="https://www.cokesbury.com/curriculum-children-deep-blue-rotation-stations">https://www.cokesbury.com/curriculum-children-deep-blue-rotation-stations</a> For the 6th & 7th graders, we are using the Sparkhouse Re:Form study for the Old & New Testament (2 year cycle). <a href="https://www.wearesparkhouse.org/store/category/286821/Re-form?lv=true">https://www.wearesparkhouse.org/store/category/286821/Re-form?lv=true</a> For the High Schoolers, we are using the PCUSA Fair Question books. <a href="https://www.pcusastore.com/Products/CategoryCenter/YCFQ/FairQuestions.aspx">https://www.pcusastore.com/Products/CategoryCenter/YCFQ/FairQuestions.aspx</a> Adult Sunday School Curricula: Dan Adams Class Book of Revelation The Explorer's Class - Book, The Great Course Mere Christians - utilizes topical videos from the Bible Project, topics such as justice, the Holy Spirit, sacrifice, and more - to get a better understanding of the Bible and facilitates in	290
Church School Attendance		
93		

Intercultural Composition  
White: 99%, Multiracial: 1%

## Information about the Position

### Position Requirements

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<b>Position Type(s)</b>	<b>Language Requirements</b>
Associate Pastor (Christian Education)	English
<b>Experience Required</b>	<b>Statement of Faith required?</b>
2 to 5 Years	Yes
<b>Employment Status</b>	<b>Are you open to a clergy couple?</b>
Full-time	No

### Ministry Requirements

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#### Church Mission/Vision Statement

The Pillars, or core values, that unite members of our church are:

Traditional Worship and Music;

Unity in Purpose and Respect for Diversity;

Christian Education and Youth Ministry;

Fellowship;

Missions and Outreach;

Faithful Stewardship of God's Gifts;

Discipleship;

Congregational Care;

Hospitality.

These Pillars guide the congregation as we share, reflect on, and discuss who we are and what God is calling us to do in our homes, our congregation, our community, and the world.

Please see [www.first-scots.org](http://www.first-scots.org) for details.

**Tasks, expectations, duties, supervision, assignments, and responsibilities for the position**

Oversee Christian Education (CE) Assistant (and possibly Nursery Volunteer Coordinator).

Provide leadership and support in the evaluation of CE Ministries.

Evaluate and obtain curricula for Sunday School, the church's Gen-On elementary school children's program (called "Kirk Club"), adult Bible studies and small groups.

Survey members to identify needed educational programs for children, youth, and adults.

Recruit teachers/volunteers and prepare them for their leadership roles in CE.

Oversee the church's Wednesday evening Kirk Club and evening supper programs.

Serve as the Ordained Staff Liaison to the CED and attend all CED meetings.

Collaborate with CED to develop and maintain the annual budget.

Promote CED programs through newsletters, bulletin inserts, emails, etc.

Serve on the First (Scots) Kindergarten Board and lead weekly chapel services for the school.

Provide leadership and support in the development of Congregational Life initiatives.

Serve as the Ordained Staff Liaison to Evangelism Division, Fellowship Division and Presbyterian Women.

Assist the church in developing and implementing fellowship activities to engage members in church life.

Serve on other church committees (as assigned by Session) and participate in congregational retreats as needed to carry out the church's Congregational Life initiatives.

Encourage members to engage with church programs.

Participate in Sunday morning worship and other services of worship as needed, i.e., weddings and funerals.

Attend all Session and staff meetings.

Such other duties and responsibilities as assigned by Session.

## Compensation & Housing

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Minimum Effective Salary

78000

Housing Type

Housing allowance

## MDP - Narratives

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How would you describe the congregation's/organization's specific vision for ministry? How will this vision impact the community? Is the congregation part of a ministry vision or program?

Summoned by God's grace in Jesus Christ to be friends and servants to God and neighbor, we are called to make disciples of all nations. Our mission is to glorify and enjoy God, honoring the past, serving the present, and shaping the future through shared ministries of Worship, Education, Mission and Fellowship. Nine pillars, outlined above, undergird our vision for ministry and guide us as we respond to God's call in our homes, our congregation, our community and the world.

What is the nature and context of the community in which your congregation lives out its mission/vision? How will you address the emerging needs that are impacting your community?

At First (Scots), our community includes our congregation, residents of the Charleston region and those who live across the world.

To meet the needs of the congregation, we offer a wide range of educational programs, fellowship opportunities, and ways to provide care and concern, including First (Scots) Presbyterian Kindergarten, Sunday School, Kirk Club and Youth Group, Wednesday Night Suppers, Women's Circles, Men's Breakfast, Stephen Ministry and Caring Cards. To meet the broader community's needs, we commission short-term missionaries age 12 and up to participate in local, regional, and international mission work. At a local level, we serve organizations including One80 Place, Meals on Wheels, Hands of Christ, Charleston Area Justice Ministry, Metanoia and Habitat for Humanity. Farther afield, we answer the call to serve by sending youth, adult, and multigenerational teams on mission trips to serve communities as close as Atlanta and Asheville and as far away as Chiapas, Mexico and Lilongwe, Malawi.

This position will specifically seek to expand and refine our Christian Education and Congregational Life offerings to better meet the needs of our congregation as they grow and change.

How will this call help complement the responsibilities of other staff/volunteer positions, and the life of the congregation/organization, so that you may accomplish your short and long-term goals for ministry?

The Associate Pastor of Christian Education and Congregational Life will work closely with our Senior Pastor, other Associate Pastors and Church Staff to coordinate, oversee and implement the various dimensions of Christian Education and Congregational Life at First (Scots) Presbyterian Church, as well as help develop and nurture a full range of inter-generational Christian education and congregational life initiatives, including Bible studies, Sunday School classes, enrichment events, congregational retreats, Parramore Preaching Series, etc., all of which would serve to glorify God, make disciples and meet human need.

Provide a description of the skills, gifts and training the person you hope will become a part of your ministry must have, to lead the congregation towards the vision and mission established.

The Associate Pastor must be a seminary graduate and must be an ordained Minister. They must be Christ-centered, love the Lord, and seek to serve him joyfully, humbly seeking the guidance of the Holy Spirit and obeying His leading. The Associate Pastor must relate well to people of all ages, showing empathy, compassion and mercy. They should be an effective administrator, able to prioritize, delegate and provide leadership and stewardship in the areas of Christian Education and Congregational Life. The applicant should be able to document past success in managing, promoting and expanding an effective Christian Education program. The candidate should provide examples of promoting engagement in effective Congregational Life in previous situations. The Associate Pastor should be comfortable working one-on-one, in small groups, and in large groups as they share in the responsibility of leading the whole congregation with the pastoral team. They should be a good communicator and a perceptive and knowledgeable teacher capable of recruiting and training volunteers. They should be able to work well with others within a group but also have the necessary self-confidence to support their principles within a seasoned professional team.

What areas of ministry do you expect the person called to be responsible for? Share specific tasks, assignments, and programs.

- Evaluate and obtain Sunday School curricula.
- Survey members to identify needed educational programs for children, youth, and adults.
- Evaluate and obtain curricula materials for Kirk Club, adult Bible studies and small groups.
- Recruit teachers/volunteers and prepare them for their leadership roles in Christian Education.
- Oversee the church's Wednesday evening Kirk Club.
- Serve as the Ordained Staff Liaison to the CED and attend all CED meetings.
- Collaborate with CED to develop and maintain the annual budget.
- Promote CED programs through newsletters, bulletin inserts, emails, etc.
- Serve on the First (Scots) Kindergarten Board and lead weekly chapel services for the school.

What areas of ministry do you expect the person called to be responsible for? Share specific tasks, assignments, and programs.

- Serve as the Ordained Staff Liaison to the Evangelism Division, the Fellowship Division and Presbyterian Women.
- Oversee the church's Wednesday evening supper programs.
- Assist the church in developing and implementing fellowship activities to engage members in church life.
- Serve on other church committees (as assigned by Session) and participate in congregational retreats as needed to carry out the church's Congregational Life initiatives.
- Encourage members to engage with church programs.
- Participate in Sunday morning worship and other services of worship as needed, i.e., weddings and funerals.
- Attend all Session and staff meetings.
- Such other duties and responsibilities as assigned by Session.

## Optional Links

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First (Scots) Presbyterian  
Church Webpage - -  
[www.first-scots.org](http://www.first-scots.org)

## References

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### Reference #1

Hiral Patel  
Former Deacon  
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### Reference #2

Dr. Boyd Gillespie  
Former Member  
843-324-7231  
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### Reference #3

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Former Interim  
Director of Christian  
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## Self-Referral Contact Information

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