

Job Description

Interim Pastor Richmond Hill Presbyterian Church

12965 Ford Avenue (GA-144,) Richmond Hill, GA 31324

P: (912) 756-2339 W: www.rhpchurch.com

Job Title: Interim Pastor, Richmond Hill Presbyterian Church

Status: Full Time

Accountability: The Interim Pastor is accountable to the Session and the Presbytery.

Purpose: The Interim Pastor is responsible for moderating the Session and providing pastoral leadership and administrative oversight of the church's ministries, including worship, music, preaching, teaching, mission service, stewardship, and fellowship. The Interim Pastor will work with the Session and Church staff to provide opportunities for members to engage in worship, discipleship, and mission. The Interim Pastor will use their interim specialist skills to assess the congregation's current and long-term needs and provide inspiring counsel and leadership to continue to advance its calling. The Interim Pastor will assist the congregation formulating qualifications for a permanent pastor. The Interim Pastor will support the congregation to continue to refine and improve its Christian mission and purpose during the time between installed pastors. The Interim Pastor will help prepare the congregation for new pastoral leadership.

Responsibilities include, but not limited to the following:

- Provide an outstanding biblically based preaching and teaching ministry consistent with Presbyterian theology.
- Guide the congregation as it transitions to serve a growing community.
- Preach, lead in worship, and provide a teaching ministry that will advance the spiritual growth of the membership and assist their journey in actively reaching out to neighbors in evangelism.
- As Head of Staff, administer the church's ministries by leading, directing and supervising the professional staff.
- Moderate session meetings.
- Meet with church committees monthly or as needed.
- Lead and inspire the session and congregation in expansion of existing ministries and the development of new ministries.
- Motivate and be available as a resource person to the lay leaders of the church.
- Actively provide pastoral care and guidance to the church's large contingent of scouts (in excess of 100 youth plus a large group of devoted adult leaders numbering over 50).
- Provide pastoral care for those in crises situations and dealing with health issues, visiting church members, and counseling as needed.
- Administer sacraments of communion and baptism.
- Officiate at weddings and funerals of members and counsel and assist church members impacted by such events.
- Support youth in the confirmation process.
- Provide new members with information on Presbyterian USA theology and structure including the roles of Elders and the session.
- Given projected rapid growth in the greater Richmond Hill area, actively engage with City and County officials to communicate available church programs and services for current and new residents.
- Attend and support church functions.

- Be devoted to meeting the needs of the church and its congregation.
- Fulfill the role of Teaching Elder.
- Work with committees to plan and execute yearly goals.
- Provide comprehensive report of pastoral activities at monthly session meetings.

Qualifications:

- Ordained by the Presbyterian Church USA
- Experience as a called pastor and/or interim pastor. Other related experience and/or recommendations from seminary may be considered as meeting this qualification.

Compensation Package:

Annualized total salary - \$62,000 to \$73,000 (depending upon experience and qualifications) to include:

- Direct compensation (including taxes, social security, and MediCare)
- Housing allowance
- Contributions to pastor's pension plan
- Individual health insurance

Other Provisions:

Initial 18-month term renewable by mutual agreement in successive three to six month increments

Interested applicants should express their interest to Richmond Hill Presbyterian Church Clerk of Session via email Sue-Turner@comcast.net in PDF format. Submissions shall include the following:

- Attested PIF
- Letter of specific interest in the church and community Compensation considerations
- Minimum of three references