



Ministry General Information

Ministry Name Hodges Boulevard Presbyterian Church	Presbytery St Augustine	Synod South Atlantic
Email hodges@hbpcusa.org	Preferred Phone 904-223-6922	Website Address www.hbpcusa.org
Mailing Address 4140 Hodges Blvd, Jacksonville, FL 32224-2203	Alternate Phone/Email	Community Type Urban
Congregation or Organization Size 251-400 members	Curriculum Kindness 101 - summer 2023 Bible In A Year - Adults	Average Worship Attendance 183
Church School Attendance 73		
Intercultural Composition White: 90%, Black/African American/African: 4%, Middle Eastern/North African: 2%, Hispanic/Latinx: 2%, Asian/Pacific Islander/South Asian: 2%		

Information about the Position

Position Requirements

Position Type(s)	Language Requirements
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Christian Educator (Certified)

English

Experience Required

Statement of Faith required?

2 to 5 Years

Yes

Specify Title / PT Work Hours (if applicable)

Are you open to a clergy couple?

Director of Faith Formation and Christian Education

Yes

Employment Status

Full-time

Training/Certificate Requirements

Certified Christian Educator

Ministry Requirements

Church Mission/Vision Statement

Hodges Boulevard Presbyterian Church is a welcoming inclusive community united by the love of Jesus Christ, passionately committed to spiritual growth through Biblical preaching, teaching, fellowship and Christ-centered worship and specifically aimed toward growing and engaging everyone for service that reflects the grace of God to all people.

Tasks, expectations, duties, supervision, assignments, and responsibilities for the position

Foster the educational programs that nurture the faith throughout the entire lifespan, coordinate the recruitment and training of volunteers related to Christian education and review and give recommendation of curriculum. Plan and offer confirmation class and participate in preschool Chapel. Oversee the new member assimilation, involvement and retention in consultation with the Pastor and Session. Coordinate with all of the church teams for the advance planning of church wide and community events. Work with and coordinate

volunteers and staff to develop small groups. Manage budget, participate in staff meetings, assume duties relevant to the job by the Pastor and act as supervisor for child related positions and future staff positions as necessary.

Compensation & Housing

Minimum Effective Salary

50000

Housing Type

Non-pastoral

MDP - Narratives

How would you describe the congregation's/organization's specific vision for ministry? How will this vision impact the community? Is the congregation part of a ministry vision or program?

Our congregation is very focused on living out the Word by being the hands and feet of Jesus and serving others. From international mission trips to Cuba and Nicaragua, to local volunteering at Habitat for Humanity, Mission House, and Arlington Community Services, to youth work at Sanctuary on 8th St., Seamark Ranch, and Hope Lodge all ages of our congregation are involved in giving back and impacting our communities. The majority of our congregation volunteers when we host our annual Fall Festival and Easter Egg Hunt/Journey through Holy Week. We have hundreds of people from the community attend and be positively impacted by the love of Jesus they are shown in our inviting, welcoming environment.

What is the nature and context of the community in which your congregation lives out its mission/vision? How will you address the emerging needs that are impacting your community?

Jacksonville is a coastal, metro city located in northeast Florida with almost a million residents. It is unique because it is the largest city by land area in the US but the St Johns River and Intracoastal Waterway create smaller neighborhoods. We enjoy beautiful year-round weather and are located in a “nook” of the coastline that is not as impacted by hurricane activity as other parts of Florida. Jacksonville is home to two naval bases – Naval Station Mayport and Naval Air Station Jacksonville – and the third largest port in Florida. Given our close proximity to Mayport, we have several military families as part of our congregation. Jacksonville is also home to several renown medical facilities such as Mayo Clinic, MD Anderson Cancer Center, and Nemours Childrens Clinic who draw patients both locally and regionally. We enjoy the NFL’s Jacksonville Jaguars, the PGA Tour and several semi-pro teams including Jumbo Shrimp baseball, Sharks football, Icemen hockey, and Giants basketball. HBPC is located in a suburban, middle class area to the south and east of city center about 10 minutes from the beaches. Our community, like many, is facing the difficulty of rising costs in housing, childcare, insurance, and daily living that is pacing behind increases in income. Our church is facing the challenge of distraction - the competition for time and attention in a city with as many offerings as Jacksonville. Our focus is to provide a place of spiritual connection and growth that allows people to grow closer to God and find the peace and contentment only he can provide.

How will this call help complement the responsibilities of other staff/volunteer positions, and the life of the congregation/organization, so that you may accomplish your short and long-term goals for ministry?

This position is a linchpin for our church. Our pastor is an excellent teacher who excels at preaching, teaching, and pastoral care. We have tremendous volunteer leadership in all ministry areas but are in need of a person who coordinates all activities into a cohesive, mission-driven program. We are seeking a Director of Faith Formation that acts as an “umbrella” overseeing and helping to create education and activities that deepen the faith of all members, helps attract new members and truly impacts our community.

Provide a description of the skills, gifts and training the person you hope will become a part of your ministry must have, to lead the congregation towards the vision and mission established.

We are seeking a dynamic, people-oriented individual with strong leadership and organizational skills. The candidate should have three or more years of experience in developing, implementing and managing programs for all ages and spiritual development levels. Certification as a Christian Educator is preferred but not required. Knowledge of and adherence to Reformed Theology and the polity of the Presbyterian Church. Experience in effectively managing staff and volunteers. Team player who can connect with and work effectively with all levels – staff, leadership and membership. Excellent computer skills including MS Office and Teams, Constant Contact, Canva, and major social media platforms. Demonstrate a lifestyle and attitude that witnesses to the grace of Jesus Christ, and the love of God, actively promoting the peace, unity and purity of the church.

What areas of ministry do you expect the person called to be responsible for? Share specific tasks, assignments, and programs.

The Director of Faith Formation will hold responsibilities in the areas of Educational Programs, Congregational Involvement and General Staff Duties. For educational programs, the director will nurture the faith of individuals throughout the entire life span from children to youth to adults. Specific tasks include leadership for Sunday School, Children's Church, Youth Discipleship, Vacation Bible School, Confirmation and Bible Studies. For congregational involvement, the director will work closely with ministry teams and Session in the areas of new member assimilation and retention, large intergenerational events such as the Fall Festival and Easter Egg Hunt/Journey through Holy Week, and small group development. For general staff duties, the director will participate in weekly staff meetings, manage the budgets associated with educational programs, conduct orientations and background checks for all volunteers, act as lead supervisor for all childcare-related staff positions, and assume other duties as deemed relevant by the Pastor.

Optional Links

References

Reference #1

Rev. Joseph Riggs
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Reference #2

Jerri Lukefar
Past Presbyter of St.
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Reference #3

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