



Synod of South Atlantic

118 East Monroe Street, Suite 3

Jacksonville, FL 32202-3214

(904) 356-6070

Fax (904) 356-0051

TO: PRESBYTERY EXECUTIVES AND ASSOCIATE EXECUTIVES
PRESBYTERY CHAIR OF COMMITTEE ON MINISTRY
APPLICANTS FOR THEOLOGICAL SCHOLARSHIP GRANTS

FROM: JACKIE T. DAVIS, STAFF ASSOCIATE FOR ADMINISTRATION
THEOLOGICAL SCHOLARSHIPS COMMITTEE
SYNOD OF SOUTH ATLANTIC

RE: THEOLOGICAL SCHOLARSHIP APPLICATIONS

It is time to begin the Synod Theological Scholarship process. Enclosed are forms, which you are free to copy, should your presbytery have more candidates.

1. Scholarship Application Form
2. Financial Aid Forms
3. Scholarship Guidelines

The bi-annual Synod Theological Education Scholarship Grants are for \$500 each and are available to seminarians of Presbyterian Church (U.S.A.) seminaries only. These grants are awarded by the Synod's Theological Scholarship Committee based on established criteria. The African-American Recruitment Scholarship is of course available to African-American seminarians only. African-American applicants are encouraged to apply for both scholarships. The amount of these scholarships varies based on the workgroup's criteria. Applicants need to:

1. Read the guidelines. (It is very important to follow directions exactly.)
2. Complete the Application Form as required, including your signature.
3. Complete the Financial Aid Form.
4. Mail the Application and Financial Aid Form **BACK TO YOUR PRESBYTERY OFFICE** in order for the form to be signed by the Stated Clerk and the Chair of the Committee on Ministry. (This is an area that can cause such delay as to miss the deadline!)
5. Request your seminary to send two official transcripts to your presbytery office, one for their use and one to be attached to your application and forwarded from the presbytery office to the Synod Office along with your Application and Financial Aid Form. (Transcripts necessary for 2nd and 3rd year applicants only)

PRESBYTERIES ARE TO FORWARD TO THE SYNOD:

1. The signed Application Form (Check for **three** signatures before mailing)
2. The Financial Aid Form, and
3. An official Seminary Transcript (2nd and 3rd year students only).

PLEASE MAIL THESE COMPLETED APPLICATIONS TO ARRIVE AT THE SYNOD OFFICE BY FEBRUARY 1ST FOR THE FALL SEMESTER AND AUGUST 1ST FOR SPRING SEMESTER, IN ORDER FOR THE APPLICANTS TO BE CONSIDERED FOR SCHOLARSHIP GRANTS DURING OUR STATED SYNOD MEETINGS.

Because there are a limited number of scholarship grants available (based on the amount of dividends and/or interest accrued from Spencer and Uderitz Trust bequests). Awards will be made primarily based on need to those whose completed forms are in the Synod office by **FEBRUARY 1(Fall) and AUGUST 1(Spring)**.

We apologize for repeating instructions in this document; however, we wish to make the procedures very clear to all persons involved in the process. Thank you for helping to improve this process. If you have any questions not covered herein, please do not hesitate to call me at the Synod Office at (904) 356-6070.

/jtd
Enclosures

cc: Theological Scholarships & Examinations Committee Chair and Members