

SYNOD OF SOUTH ATLANTIC
THEOLOGICAL EDUCATION SCHOLARSHIP FUND GUIDELINES

1. The name of the fund shall be "Theological Education Scholarship Fund of the Synod of South Atlantic, Presbyterian Church (USA)".
2. The total monies received from the Uderitz Bequest, Spencer Bequest, and any other further contributions to this fund shall be used exclusively for students pursuing a theological education in a Presbyterian Church (USA) seminary.
3. First consideration shall be given to Inquirers and Candidates meeting the requirements stated in the Book of Order, Chapter 14 (Candidates for the Office of Minister of the Word and Sacrament)
4. Consideration may be given, if funds are available after undergraduate applicant requests are granted, to persons already ordained who wish to further their competency in an advanced degree program. These funds shall be renewed at the option of the Committee
5. Applicants for the bi-annual scholarship grants shall be recommended to the Presbytery and General Assembly Relationships Division of the Synod of South Atlantic by the appropriate presbytery committee, with the concurrence of presbytery. Notification of the action of presbytery shall be communicated to the Synod Stated Clerk by the Presbytery Stated Clerk with a relevant extract from the presbytery minutes. The candidate shall be under care of a presbytery of the Synod of South Atlantic and a member in good standing of a Presbyterian Church (USA) congregation of the Synod, or a member of a presbytery of the Synod of South Atlantic.
6. The following items are to be sent by each applicant to his/her Presbytery Office, which will forward the completed papers to arrive in the Synod Office no later than **FEBRUARY 1ST FOR THE FALL SEMESTER AND AUGUST 1ST FOR SPRING SEMESTER**, for approval by the Presbytery and General Assembly Relationships Division of the Synod of South Atlantic, in order for grants to be awarded for the following academic year:
 - a.) A completed Theological Education Scholarship Application Form. (TAN)
 - b.) A completed Theological Education Scholarship Financial Aid Form (GREEN)
 - c.) Two (2) current official transcripts (one each for Presbytery and Synod use) of courses taken and grades received (unless the applicant is a first year seminary student who has no previous transcript).(Please see reverse side for additional information.)
 - d.) The Presbytery and General Assembly Relationships Division shall have permission to make exceptions when exceptional needs arise. Synod Office will advise each presbytery of the scholarship program by FEBRUARY 1st for the Fall semester and AUGUST 1st for Spring semester of each year.
7. Each scholarship grant shall be in the amount of \$500 per year. No student shall receive more than three (3) \$500 scholarship grants from this fund. Grants will be channeled through the Synod of South Atlantic, the Presbyterian Church (USA); checks shall be made payable to the seminaries on behalf of the candidates.
8. The \$500 scholarships are to be grants so long as the candidate serves an approved Presbyterian Church (USA) ministry at least one (1) year for every two (2) \$500 grants.
9. Upon graduation, the Scholarship Committee shall contact the awardees and determine their plans for ordination and service in the PCUSA.